The AGORA Volume 5

SUBMISSION FORMATTING INSTRUCTIONS

GENERAL

1. **Each entry must be submitted with the appropriate cover sheet**.
   Cover sheets are available on the PLATO website, platomadison.org (click on Publications/Agora), or from the PLATO Office (email louise.fowler@wisc.edu or call 262-5823 to request a copy).
   Indicate the genre of your submission on the cover sheet as well as on the top right-hand corner of each page of the entry.
2. Type entries in Microsoft Word or Apple Pages using traditional 12-point font (e.g., Times New Roman or Arial), and number pages. *Do not send as a pdf*.
3. **Submit by email to** platoagora@dcs.wisc.edu.
   (Note that your local library is a resource for assistance with electronic submissions.)

POETRY

1. We welcome poems of any length in either traditional or experimental style.
2. Number the pages of poems that extend beyond one page.
3. Punctuate and format the poem as you wish it to appear in the publication. Clearly indicate stanza breaks. If a break occurs at the end of a page, type: [*stanza break*].
4. Note that although poems may be of any length, those longer than four pages may be less likely to be accepted.
5. In your submission email, indicate "Poetry Submission" in the subject line.

PROSE: FICTION AND NONFICTION

1. We welcome prose of any genre, including the exploration of ideas.
2. Indicate the specific genre of your prose submission as fiction *or* nonfiction (e.g., story, memoir, essay) on the cover sheet as well as on the top right-hand corner of each page of your manuscript.
3. Type the piece double-spaced, and begin each paragraph at the left margin.
4. Record the word count of the piece on the cover sheet. Although there is no set page limit, note that pieces longer than 3000 words may be less likely to be accepted.
5. In your submission email indicate either "Fiction Submission" or "Nonfiction Submission" in the subject line.

VISUAL ARTS

1. We welcome original art of any genre.
2. Indicate the medium of your work (e.g., watercolor, bronze sculpture, photograph). If you have a title, include that.
3. To submit, attach black and white or color digital files to an email in .jpg format, 300 dpi.
4. In your email submission indicate "Visual Arts Submission" in the subject line.
5. Note that visual art will be formatted for publication, retaining original proportions.