

**Minutes of the PLATO BOARD OF DIRECTORS MEETING**  
**216 N Park St. Madison, WI**  
**Friday, August 18, 2017**

**Present:** Scott Kolar (President), Kathy Brown, Ed Cothroll, Carl Dilorio, Suzy Griffiths, Patricia Herrling, John Koch, Hedy Lukas, Tim Otis, Frank Power, Linn Roth, Michael Stevens, Meg Taylor

**Also Present:** Louise Fowler

- I. **CALL TO ORDER**—Kolar called the meeting to order at 9:30am.
- II. **CONFLICT OF INTEREST STATEMENTS**—Louise Fowler passed these out to Board members for signatures.
- III. **APPROVAL OF JUNE 16, 2017 MINUTES**—Ed Cothroll moved to approve, seconded by Linn Roth. Minutes were approved.
- IV. **COMMITTEE REPORTS**—Carla Dilorio from the Special Events committee asked that wording about the “Trip Organizer Registration” which were approved at the January, 2017 meeting be put on the PLATO Website.  
She also passed out new wording for the “PLATO Guidelines for managing inappropriate or unsafe behavior at special events activities”. The Special Events Committee has approved the wording, and now want approval by the PLATO Board. This needs to go to the Executive Committee and will then be returned to the PLATO Board for approval.

There was discussion about the fact that TDS and Chorus are blocking PLATO emails to members. Louise is aware of this and is working with TDS to correct the problem.

Tim Otis and Hedy Lukas reported on their talk to Capitol Lakes about PLATO membership. Capitol Lakes will be giving scholarships for PLATO membership to those members that request assistance. 45 people attended the meeting. Currently there are 40 Capitol Lake members of PLATO.

- V. **OLD BUSINESS**—  
**Strategic Planning**—Scott thanked all members who participated in this process. A schedule for getting the report ready for the Board and ultimately for the PLATO Anniversary meeting is being worked on. Michael Stevens felt the Strategic Report should go to individual committees first as drafts for any committee feedback/concerns. Discussion was had that the Strategic Plan would be about broad goals—not recommended actions for committees to work on. Scott wanted to assure that this process went forward in a timely manner. A suggestion was made that we need more time for this report and that the 30<sup>th</sup> Anniversary on October 18<sup>th</sup> might be too soon and should not be considered as a deadline for completion. The Board decided we should revisit this at the September Board meeting when we will have additional information from Russell Consulting and the Strategic Steering Committee.

**30<sup>th</sup> Anniversary Celebration Update**—Frank reported that plans are pretty well organized. It will be October 18<sup>th</sup> at the Lussier Center, with music downstairs followed by the annual

meeting upstairs. That will consist of a Welcome, History of PLATO, and (perhaps) a rollout of the Strategic plan. Everything should be within the proposed budget. PLATO is underwriting \$3,000 for this event. Emails will go out to members in August, with reminders in September and prior to the October 11<sup>th</sup> registration deadline. All committees will have tables in the foyer. At the September 20<sup>th</sup> Coordinator's lunch all coordinators will be asked to hand out a flyer about the 30<sup>th</sup> Anniversary in their classes. The Anniversary Committee and Kathy Brown from Curriculum will work on the flyers.

**MoA Update**—In June the new Assistant Dean of DCS informed Louise that PLATO would be moved from the 7153 office to a cubicle. Scott Kolar, Tim Otis, Louise Fowler and Barry Orton met first with the Assistant Dean then later with the Dean of DCS and discussed the history of PLATO's office. The Dean agreed that we should keep the Rm. 7153 office. Our old MoA, which expired in June but is still in effect, says that DCS will provide us with office space. Scott, Tim, Louise and Barry worked on new wording which specifies an office with sound mitigating walls and a secure door. They also asked that the Agreement be for 4 years rather than the old length of 2 years. This new wording will be sent to DCS. While this discussion was being held Scott, Tim and Louise looked at the wording of the 2012 UW Foundation finance agreement. They determined that this wording does not need to be changed.

**Diversity Committee Resolution**—The Diversity Committee requested that they become a Special Committee. Currently they are an Ad Hoc Committee. A Special Committee would be more permanent and would be chaired by a Board Member. Tim Otis moved that we make the Diversity Committee a Special Committee. Meg Taylor seconded the motion and the motion was carried with 10 ayes and 2 opposed.

**VI. NEW BUSINESS—**

**Fund Development Update**—Tim Otis reported on the Fund Development Committee. \$2,500 was provided to four agencies. They were Maydm-Technology for young women; Kidlinks, which partners with Briarpatch for at risk youth; One City, which provides scholarships to low-income parents for pre-school; and DANEnet, which provides computer support to non-profits. \$5,000 will be given to the Odyssey project, up from a previous \$4,200. Also \$10,500 was awarded to returning adult students.

**VII. ADJOURNMENT**—A motion was made and seconded to adjourn the meeting. Approved.

The Board meeting was followed by a Question/Answer session for new Board Members.

**The next PLATO Board meeting will be Friday, September 15, 2017 9:30—11:00am**

Respectfully Submitted,  
Patricia Herrling, Secretary

**Amended then Approved, September 15, 2017.**