

PLATO BOARD OF DIRECTORS MEETING MINUTES

21 N Park St., Madison WI

June 16, 2017

Present Scott Kolar (President), Sybil Better, Kathy Brown, Janet Cabot, Ed Cothroll, C. DiIorio, M. DiIorio, Kevin Gould, Patricia Herrling, John Koch, Hedy Lukas, Tim Otis
DCS: Hope Simon (Assistant Dean), Louise Fowler
Others (Incoming Board Members): Linn Roth, Michael Stevens

I. CALL TO ORDER – Kolar called the meeting to order at 9:30 am.

II. APPROVAL OF MINUTES – On a motion by M. DiIorio and a second by Gould, **the minutes of the April 21, 2017 Board meeting were approved.** On a motion by Cabot seconded by M. DiIorio, **the minutes of the May 17, 2017 All-Member meeting were approved.**

III. COMMITTEE REPORTS

Special Events Committee – Better complimented the committee on its explicit recognition of PLATO staffing constraints and its decision to limit the number of events being offered each semester. In response to a question, C. DiIorio clarified that 1000 participants in trips refers to the total number of participants and not the number of unique individuals.

IV. OLD BUSINESS

A. Strategic Planning Update – Kolar gave a brief update on the tasks assigned to the three workgroups. This was followed by a lengthy discussion on the next steps in the strategic planning process. It was agreed that the work groups should focus on clearly defined goals and outcomes with less attention to specific actions needed to achieve these outcomes. The strategic planning steering committee would then review the work groups' submissions before they are reviewed by the Board at its August meeting. Input from PLATO committees would be sought after the Board has completed its review. Kolar will be setting up a work group on PLATO's mission and vision which is an important step in clarifying goals and outcomes.

B. Annual Meeting Review – Fowler reported that over half the attendees turned in program evaluations and these evaluations were very positive. Still, concerns were raised about many no-shows and the large PLATO financial subsidy for this event. Gould requested a budget for the upcoming 30th anniversary event, and Cabot recommended that it be reviewed by the Board.

C. MOA Update – The MOA with DCS is almost ready for signing.

D. Diversity Committee Resolution - Otis presented a motion with a second by M.DiIorio to change the status of the Diversity Committee from an ad hoc to a Special Committee. Stevens questioned the addition of a second component to the original charge of the Diversity Committee. On a motion by Cabot and a second by Brown, **the original motion was tabled for future consideration when the Diversity Committee chair can be present.** Better praised the Diversity Committee's annual report and suggested that other committees prepare a similar report each year.

E. 2017-2018 Budget – Otis reviewed the proposed budget distributed as part of the agenda packet. He is anticipating a growth of approximately 80 members which will result in increased revenues and expenditures. Most of the Committees' recommendations for budget increases were incorporated in this budget proposal. Gould announced that accounting for trips will be handled separately from the rest of PLATO's cost center spending. Representatives from the

Special Events Committee will be meeting with the Treasurer to ensure care in allocating expenses within the special events cost center. On a motion by M. DiIorio and a second by Cabot, **the 2017-2018 budget was approved.**

Otis requested authorization to continue to sign financial documents for an additional month to ensure a smooth transition. On a motion by Otis and a second by Cothrell, **the Board authorized the outgoing treasurer to sign relevant financial documents under the supervision of the incoming treasurer until the end of July 2017.**

V. NEW BUSINESS

Kolar expressed appreciation to Better, Cabot and M. DiIorio on the completion of their terms on the PLATO Board.

VI. ADJOURNMENT – The meeting was adjourned at 10:50 am.

Respectfully submitted,
Sybil Better, Secretary

Approved by the PLATO Board on August 18, 2017.