

Draft Minutes--Friday, April 12, 2019  
Room 7045, 21 North Park St., 7th Floor  
9:30 –11:00 AM

Present: Michael Stevens, President, Kathy Brown, Janet Cabot, Ed Cothroll, Barb Friberg, Suzy Griffiths, Patricia Herrling, Scott Kolar, Tim Otis, Therese Stevens, Meg Taylor

Also Present: Edie Urness-Pondillo

1. Call to Order and approval of February 2018 Minutes

They were approved.

2. Committee Reports

a. Questions for Chairs—Curriculum Committee passed out a “Current Practice for Field Trips” document. This was in response to some courses setting up field trips. Curriculum wanted to have a clear policy and procedure for course coordinators. The Board was in agreement with this document, as was SEC.

b. Additional updates—Discussion was held about the SEC document concerning creating lectures/social events on the website. This will be part of a larger discussion between the Technology and SEC committees, with input from the Executive Committee.

Mike Roy was approved as the incoming SEC chair. He will start after the May SEC meeting.

3. Old Business

a. Approval of MOA regarding PLATO Fund with the UW Foundation.

b. Approval of MOA regarding PLATO Fund with DCS. Board

Both a. and b. above were discussed and approved by the PLATO Board.

c. PLATO volunteers (Membership & Communications guidelines) A handout concerning the process for acknowledging and recruiting volunteers from the new member applications was discussed. Edie will send these lists of names twice a year to the committees. Probably in the spring/autumn. It was proposed that in the future we could try letting current members know about updating their profiles to reflect their interests/skills, etc. That way we would have more information from all our members, not just the new members.

4. New Business

a. Forthcoming changes to format of PLATO homepage—Scott passed around a mock-up of the new website homepage format. The top three blocks would be for SEC, Curriculum, and Agora. The bottom three blocks would have a flexible middle block of information, while the right and left would be calendar listings of “Theater & Field Trips” and “Lectures, Local Tours, Social & General Events” respectively. This allows for a greater expression of all of PLATO’s offerings to members.

Sandy Fick and Barb Rust are handling most of the current website listing and are training a new member of the committee. A clear process for when events are posted and when they are removed is necessary. Edie will set up a Google calendar which coordinates this, based on forms committee members will fill out.

b. FY20 PLATO budget formatting and reporting changes—The proposed new format should make it clearer what is covered by dues and what is self-supporting. This is not currently being segregated out in the financial reports.

c. Planning for FY21 PLATO budget issues--Scott estimated the FY2021 budget and PLATO will probably have to make a larger contribution to DCS. He also pointed out that if we do a print Agora in 2021 it may mean a dues increase to cover these costs. It was agreed that we need to discuss this at a future Board meeting.

5. Adjournment—The meeting was adjourned.

Next Meeting: Friday, June 14, 2019, 9:30-11:00