

## **PLATO Board of Directors Meeting**

**February 10, 2023**

### **Approved Minutes**

**Present:** Kathy Brown, Carla Dilorio, Sue Ellingson, Patricia Herrling , Mike Kernats, Scott Kolar, Hedy Lukas, Rod McKenzie, MaryJo MacSwain, Kathy Michaelis, Jack Mitchell, Tim Otis, Stephanie Steigerwaldt

#### **Louise Fowler's Passing**

1. A Moment of Silence to Honor Louise
2. Memorial Details: Sunday, March 12 at 3pm at the Goodman Community Center

**Approval of December 9, 2022 Board Minutes** – Motion was made to approve the minutes. This was passed.

#### **Potential Committee Updates:**

1. Treasurer's Report – Cheema reported on the finances. Membership dues were up. There was discussion about how the budget is reported (monthly, quarterly) and in what format. These suggestions will be considered for future reports.
2. Curriculum—A report was shared electronically with the Board as Kathie Burman could not be here today.
3. Diversity – Kathy Michaelis reported that they have a date for a talk on the Hispanic population in Wisconsin, which will be April 19<sup>th</sup>.
4. Fund Development –Tim Otis reported that the committee met in January. Between July 1-Dec 31 there have been \$29, 407 in donations. This compares favorably with past years. Badger Ready is a new program for students who had to stop their education and now will be re-starting that process, and the PLATO Fund will consider supporting this new program.
5. Membership & Communications – The last Board meeting approved the idea that this committee explore a more ambitious Facebook page. Stephanie and Edie are working on a transition plan for Stephanie to manage this. Hedy will be communicating with committees about how they can / want to contribute. She will also share policies and procedures for the use of Facebook. Hedy is stepping down as Chair of Membership and Communications effective July 1. She and Kathy Brown have been working to fill that position.
6. Special Events – Carla Dilorio reported that this committee met in January. They had a lecture at Capitol Lakes, which was in-person and was standing room only. This was an encouraging indicator for people's willingness to participate in in-person events. SEC has 2 plays lined up for Milwaukee trips. They will be opening up for registration soon. So events for 2023-2024 are ramping up. Carla will be stepping down as chair effective July 1, but continuing on the committee as a member. They are actively looking for a new chair and believe some duties may be shared.

7. Technology – Scott Kolar reported for technology. He shared that Louise Fowler was an integral member of that committee and will be greatly missed. She did many updating tasks, especially Curriculum, which happens at least 4xyear and can be an involved process. Scott will be resigning and relocating out of state within a month. There are two accounts which need to be managed; Google for non-profits account for work space (gmail and gmeet) and Wild Apricot. Barb Rusk will be the only member remaining, so new members are urgently needed. Stephanie will be taking on some website update functions. Scott will be available via email for questions. There is a workgroup to explore all of the options for technology on a day-to-day basis. Carla suggested someone from SEC should also join that working group given the heavy use of the website by their group. Rod volunteered and Hedy suggested that someone from Memberships & Communications should also be considered. These were welcomed additions. Options for how functions should be handled need to be decided, as well as the consideration of using outside consultants for certain tasks.

**AD Hoc Committees / Other:**

1. PLATO Policy Sub-Committee --Update by Kathy Brown, Mike Kernats, and Cheema –The committee has been making incremental progress in segments and bringing these to the board to make this process more manageable. Currently a new procedure concerning standing committees review policies was presented. Adding the MOA with Oakwood to the MOA policy, which currently only mentioned DCS, was also presented. These were submitted for approval by the Board and were approved. All the Board approved general policies to date will be posted on PLATO's website soon. At that time a notice of this update will appear in a Tuesday Weekly Update.

2. Nominating Committee – Kathy Brown reported that effective July 1 Sue Ellingson is stepping down as At-Large , as well as Patricia Herrling as Secretary and Alan Capelle as At-Large. Kathy Brown, Tim Otis, Carla Dilorio and Meg Taylor formed a nominating committee. Mike Kernats also suggested some candidates. Things are going well in recruiting. Personal contacts work well. One person has already said yes to the Secretary position, and four people have agreed to being considered for the At-Large positions. Since that is more candidates than opening the committee will be making some decisions and offering the candidates not selected for the At-Large some other volunteer opportunities in PLATO. The committee will be presenting a slate to the Board at the April meeting,

**The meeting was adjourned.**

**Next Board Meeting: April 14, 2023**