

PLATO Board of Directors Meeting

Approved Minutes

April 8, 2022

9:30 a.m. via Google Meet

Present: Kathy Brown, Alan Capelle, Jatinder Cheema, Dory Christensen, Carla DiIorio, Patricia Herrling, Mike Kernats, Scott Kolar, Hedy Lukas, Rod McKenzie, Sharon Scrattish, Michael Stevens, Paul Thompson, Stephanie Steigerwaldt

Approval of February 2022 Board Minutes –Motion made to approve. Motion passed.

Revised Bylaws

The Bylaws were approved at the Feb Board meeting, with 4 requested changes. Michael discussed those changes. A motion was made to adopt the amended bylaws. They were approved unanimously. These bylaws take affect immediately and will be placed on the PLATO website. The Board thanked the Bylaws committee for all of their work on these revisions.

The drafts and final versions of these bylaws will be retained in PLATO records. It was suggested that information about the bylaws be provided to new PLATO Board members, probably as a link to them on the website. They would then sign a form stating that they had read them. Our procedures and policies documents are the next project to be revised, which will be headed by the next PLATO past president.

Treasurer's Report

Scott reviewed our finances and budget to date. The last quarter of our fiscal year is projected to have a surplus due to reduced costs on programming. This was the first year that we had our own administrative support expenses and will be coming in very close to those actual budgeted costs. The budget was based on 900 members, and we actually have 1,015 members.

The budget for the next fiscal year is based on the assumption that we will be returning to more traditional levels of programming with its attendant costs. Revenues are based on a 90% retention factor for 900 members at \$60/year dues. The labor costs are based on an increase in salary for Stephanie in the next fiscal year.

The insurance costs on the proposed budget needed to be updated. Scott was able to do this during our meeting. The revised budget was sent to Board members. A motion was made to approve this revised budget. The motion was passed.

Nominating Committee Slate of Candidates for Board

Michael reported that according to the revised bylaws, the slate of candidates is to be presented to the full Board for approval. The slate will then be presented to the membership. Voting will take place April 20th through May 4th.

The slate was presented to the Board and a motion was made to approve it. The motion was passed.

After the elections Jatinder Cheema and Mike Kernats will be resigning their “at-large” positions to take on their new Board positions. According to the revised bylaws, Kathy as President will be working to fill these at-large positions and will present these candidate names at the June Board meeting.

Committee Updates

• Curriculum Committee

Paul Thompson will be resigning as chair of this committee. The Board thanks him for all of his work chairing this committee. Paul reported that Kathie Burman volunteered to become the new chair. A motion was made to approve Kathie as the new chair of the Curriculum Committee. The motion passed. She will join us at the June Board meeting.

Membership: PLATO’s policy of dues for people who join for part of a membership year was brought up. There were several questions about this. It was decided that this needed further discussion by the membership committee for clarification and/or revision, with recommendations to be brought to the August Board meeting.

Special Events: Michael Dilorio is initiating an orientation training for new people working with the Events committee.

Fund Development: Rod reported that they are looking at additional agencies as recipients of the PLATO Fund. Please let the committee know if you have any suggestions.

Other Topics:

• Oakwood article – PLATO

Kathy reported on the article about PLATO that Oakwood wanted to use in their newsletter. Kathy was interviewed and a photo was taken of one of our courses for this article. This will be shared when it appears.

New Board Member Orientation: Rod and Kathy will be working on orientation for the new at-large directors and the new chair of the Curriculum Committee.

Annual President’s Report – Kathy thanked the committees for submitting information about their projects and accomplishments over the past year. That information will be weaved into the President’s Report, which will be posted online on May 10.

Next Board meeting: June 10, 2022